

SOCIAL WORKERS REGISTRATION BOARD

Proposal on Obtaining Recognized Social Work Qualification

Under Section 17(2)(b) of the Social Workers Registration Ordinance, Registered Social Workers (Category 2) are required to propose to obtain a recognized degree or diploma in social work within a period which is reasonable in all the circumstances.

Category 2 Registered Social Workers (RSWs) are required to, from the date of their first registration as a RSW, propose a study programme aiming to obtain a recognized social work degree or diploma, failing which the registration would not be renewed.

A statement for Category 2 RSWs is attached. They should read the content carefully and comply with the requirements therein under the provisions of the Ordinance.

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Study Proposal

I *have enrolled in / have planned to enrol in / have been admitted to the following Programme:

Programme Name: _____

Name of Tertiary Institution: _____

Date of Commencement of the Programme: _____

Expected Date of Completion of the Programme: _____

- I enclose a copy each of my application for admission and acknowledgement of receipt by the Tertiary Institution
 a copy of the *acceptance/rejection by the Tertiary Institution
 a copy each of my student I.D. card and the tuition receipt
 other form of proof , please specify: _____

Remarks:

Signature: _____
Name in print: _____
Registration No.: _____
Date: _____

(*Please delete where inappropriate)

SOCIAL WORKERS REGISTRATION BOARD

Statement for Registered Social Workers (Category 2)

1. Statutory Requirement for Obtaining Recognized Social Work Qualification

Under the provision of Section 17(2) of the Social Workers Registration Ordinance, Registered Social Workers (RSWs) (Category 2) are required to propose to the Board a study programme aiming to obtain a social work qualification recognized by the Board for registration. A full list of recognized social work qualifications compiled by the Board is made available at the Board office and is also posted on the homepage of the Board (www.swrb.org.hk) for easy reference. RSWs (Category 2) are required to observe the conditions set out in the following paragraphs and take appropriate action.

2. Submission of Study Proposal

RSWs (Category 2) are required to submit to the Board a study proposal for the purpose mentioned under paragraph (1) within a reasonable period of time after the date of their first registration. For those who fail to meet the requirement, the Board will examine each case on its merits and due consideration will be given to those in special circumstances.

3. Conditions for Renewal of Registration

The registration of RSWs (Category 2) will be renewed subject to their providing, to the satisfaction of the Board, documentary proof of their efforts over the past year in obtaining the requisite social work qualification. Such proof may include an application for admission to a programme leading to a recognized social work qualification plus acknowledgement of receipt of the application issued by the tertiary institution concerned, an invitation to a selection interview, a letter of acceptance or rejection, a valid student I.D., or so forth.

4. Means of Submitting Study Proposal

RSWs (Category 2) shall submit to the Board a proposal on obtaining a social work qualification recognized for registration by means of the Proposal on Studying a Recognized Programme Form specified by the Board.

5. Power of the Board to Refuse to Renew the Registration of RSWs (Category 2)

The Board is empowered to refuse to renew the registration of RSWs (Category 2) who fail to propose to obtain a social work qualification recognized for registration to the satisfaction of the Board and when the Board believes a reasonable period in all circumstances has expired.

6. Opportunity to Revise the Study Proposal

In the case where the Board is dissatisfied with the study proposal submitted by an RSW (Category 2), it shall issue to him/her the reasons and grounds for such dissatisfaction before it refuses to renew his/her registration. The RSW will be allowed to revise his/her proposal to meet the requirements set by the Board.

7. Final Decision of Refusing the Renewal

If the RSW fails to put forth another proposal which in all circumstances meets the requirements set by the Board, and the Board therefore decides not to renew his/her registration, the Board will have no duty to repeat the reasons for its actual decision of refusing to renew the registration of the RSW.