

CONFIDENTIAL

16 July 2018

To : Members of the Committee on Professional Conduct of Social Workers Registration Board

Mr. WONG Ka-ming (Acting Convenor)

Mr. HUI Chung-shing, Herman

Dr. LEUNG Chuen-suen

Ms. LIT Ming-wai

Ms. LUK Ka-mei

Mr. LUN Chi-wai

Mr. MA Kam-wah, Timothy

Mr. SHIU Ka-chun

Mr. TSANG Kin-chiu

Dear Committee Members,

### **Notice of Meeting of the Committee on Professional Conduct**

This is to notify you of the details of the 70<sup>th</sup> Meeting of the Committee as follows:-

Date: 23 July 2018 (Monday)

Time: 7:15p.m.

Venue: Conference Room, 26/F, Eastern Commercial Centre, 83 Nam On Street, Shau Kei Wan, Hong Kong

### Agenda

1. Confirmation of the notes of the last meeting (Appendix A)
2. Matters arising
3. Review of the workflow for complaints handling
  - Proposed amendments to the Complaint Form (Appendix B)
4. Progress report on the complaint cases (Appendix C)
5. Progress report on the Review of Code of Practice (Appendix D)
6. Any other business
7. Date of next meeting