

6. In turn for the Honorary Treasurer, Dr. NG proposed Mr. LO, Mr. HUI seconded it. Mr. LO accepted the nomination. Since there was no other nomination and no voting be required, the Chairperson declared that Mr. LO was elected Honorary Treasurer.

7. The meeting concluded the election of the four office-bearers with results as below:-

Chairperson : Dr. LEUNG Chuen-suen
Deputy Chairperson : Mr. LUN Chi-wai
Honorary Secretary : Dr. TING Wai-fong
Honorary Treasurer : Mr. LO Wa-kei

8. The Chairperson referred to the item for authorized signatories at financial institutions.

9. (Business information deleted)

10. The Chairperson went onto the designation of spokesperson. Having invited Mr. LUN to brief on the experience, the Chairperson proposed and the meeting agreed to maintain the designation of the Chairperson, backed up by the Deputy Chairperson, to be the spokesperson of the Board to any media enquiries.

11. The meeting then considered the appointment of Board Members to the Two Board Members Panel. In the ensuing discussion after the brief by the Chairperson of the operations protocol, the meeting took note of the scenario where either the Chairperson or the Deputy Chairperson may be required to answer queries raised by complainants after the Two Board Members having made their decisions and also of the legal advice on disclosure of identity of the Two Board Members if enquired. The following Members then volunteered themselves to the Panel, namely Dr. KWOK, Dr. LEUNG, Dr. NG, Dr. TING, Ms. CHAN, Ms. LEE, Messrs. LUN and TSANG. The meeting resolved to appoint all eight, and that their names be randomly paired and put into the roster except the pair made up with the Chairperson and the Deputy Chairperson.

12. To the enquiry of (anonymized), the Secretary reported that in the scenario where a pair of Two Board Members has deliberated a complaint case with the decision of not referring it to the Board for forming a disciplinary committee, when the complainant comes back on the identical matter with or without new information, the standing policy is to take it as the same case and it be submitted to the same pair for review, unless the pair no longer exists. (Anonymized) suggested a review of the policy at the next meeting.

13. The Chairperson briefed the meeting of the committees and task forces formed under the Board. He then invited volunteers, and in turn the following were appointed by the meeting to the respective committees and task forces, with further co-opted members, if any, to be recommended and appointed to the Committee on Professional Conduct or the Committee on Qualification Assessment and Registration:-

committees or task forces

(1) Committee on Administration

membership

- Dr. TING Wai-fong (convenor)
- Ms. CHEUNG Lai-yi
- Mr. LO Wa-kei, Roy
- Ms. LUI Siu-ying

- Mr. LUN Chi-wai
- (2) Committee on Professional Conduct
 - Mr. LUN Chi-wai (convenor)
 - Ms. CHAN Tsz-wai
 - Ms. MAN Yuen-ling, Connie
 - Dr. NG Yut-ming
 - Dr. TING Wai-fong
 - Mr. TSANG Kin-chiu
- (3) Committee on Qualification Assessment and Registration
 - Dr. KWOK Ngai-ken, Alvin (convenor)
 - Ms. CHEUNG Lai-yi
 - Dr. LEUNG Chuen-suen
 - Dr. NG Yut-ming
 - Dr. TING Wai-fong
- (4) Task Force on proposed amendments to the Social Workers Registration Ordinance
 - Mr. HUI Chung-shing, Herman
 - Dr. LEUNG Chuen-suen
 - Mr. LUN Chi-wai
 - Dr. TING Wai-fong
- (5) Task Force on review of the Code of Practice
 - Dr. LEUNG Chuen-suen (convenor)
 - Ms. CHAN Tsz-wai
 - Mr. LUN Chi-wai
 - Dr. Carl CHENG (co-opted)
 - Dr. LAM Chiu-wan (co-opted)
 - Mr. WONG Ka-ming (co-opted)

(At this juncture, there was a break and the Board Members took the group photo for the webpage.)

14. The meeting considered the upcoming nomination exercises for the Disciplinary Committee Panel and the Assessment Panel. Having the query from (anonymized) on how a Disciplinary Committee be composed of been answered by (anonymized), and at the proposal of (anonymized), the meeting agreed that any guidelines for the nomination exercises be referred respectively to the Committee on Administration and the Committee on Qualification Assessment and Registration for coming up with recommendations.

Matters arising from previous meetings or board papers circulation

Card-form Certificate of Registration

15. The Secretary told the meeting that the Labour & Welfare Bureau had indicated that it would take some time before they could reply as if there would be any objection to the proposed revision to the fee schedule arising from the introduction of card-form certificate.

Judicial review on Complaint Case no. XXX

16. The meeting took note of the progress report under Board Paper no. 005/2019. To the enquiry of (anonymized), the Secretary reported that the appellant had filed an application

to the Appeal Court to play the audio record of the court proceedings of his judicial review case and the Board of the last term had indicated no contrary views to not opposing to the application, with the ruling by court not yet known.

Registration Matters

Notification of convictions

17. (Business information deleted)

Case in relation to Section 34

18. (Business information deleted).

New Application

19. (Business information deleted).

20. (Business information deleted)

21. (Business information deleted)

22. (Business information deleted)

(Mr. TSANG retired from the meeting at this juncture.)

Reports from Disciplinary Committees

23. The Secretary reported on the status of outstanding cases with disciplinary committees already appointed by the Board.

Appointment of Disciplinary Committees

24. (Business information deleted)

25. (Business information deleted)

Report from the Committee on Administration

26. There was nothing to report.

Report from the Committee on Professional Conduct

27. There was nothing to report.

Report from the Committee on Qualification Assessment and Registration

Qualification Recognition Assessment

28. (Business information deleted)

29. (Business information deleted)

Report from Election Committee

30. In response to (anonymized), the Secretary outlined the key points in the report submitted by the Election Committee as set out in Board Paper no. 010/2019. In respect of the 633 postal ballots received in the week after the vote-counting held on 1 December 2018, the meeting took note that they were deemed void and invalid per the rules, but would revisit the rules or guidelines to minimize the number of this type of invalid ballots by setting out some sort of reminders of due postal delivery. (Anonymized) shared his view that further legal principles should be taken into account in the review as if two cut-off dates should be applied with the postal ballot cut off to be earlier.
31. To the enquiry of (anonymized) for releasing the board papers to the public when there was nothing confidential. The Chairperson recalled that the standing policy was that meeting agenda and minutes of the Board and committees would be posted onto website with specific information redacted. (anonymized) further said that some RSWs would find it difficult to manage the Board's business when most of the documents are in English. (Anonymized) said that most of the information about the post-election had been included in the Board's newsletter, and that would address some of the observations raised.
32. (Anonymized) asked the cost of the video recording and the Secretary would report later by email. (post-meeting note: the cost was advised by email.)

Report from Task Force on proposed amendments to the SWRO

33. There was nothing to report.

Any Other Business

Language policy

34. (Anonymized) referred to the point raised by (anonymized) on language used and asked if this could be further explored. (Anonymized) invited views from the meeting, and in the ensuing discussion, the following were raised:-
- (a) (Anonymized) voiced and supported the bilingual approach.
 - (b) (Anonymized) exclaimed that an additional staff to do the translation work would be required.
 - (c) (Anonymized) said that in some circumstances like communications with teaching institutions, English would be dominantly used, that no across-the-board rule could be applied.
 - (d) (Anonymized) said bilingual would be good, whilst most RSWs would mainly be using Chinese, hence information to be put in public or the RSWs to be in Chinese would be convenient for them to comprehend.
 - (e) (Anonymized) echoed the thesis of convenience in response to the remarks from (Anonymized) that the RSWs had been educated in English to acquire the

qualifications.

- (f) The meeting noted that there would be a financial concern and pressure on the fees.
- (g) (Anonymized) reiterated that there would always be a cost issue and whether it would be the justification of not pursuing the bilingual initiative.
- (h) (Anonymized) said that it would be an issue of cost-effectiveness and would better be examined by the Committee on Administration.
- (i) To the enquiry of (anonymized) about any research on cost having been conducted in the previous review of the language policy, (anonymized) said that there was one when it was discussed in the last term. He further added that not financial cost alone, confidentiality issue when outsourcing the work and time cost in preparation as well should be taken into account.

35. The meeting resolved that the language policy should be revisited by the Committee on Administration. To the enquiry of (anonymized) on language to be used in email correspondence, (anonymized) said that she had no particular issue to be raised but it would take her more time to deal with messages in English.

36. There was no other business deliberated by the meeting.

Date of next meeting

37. (Anonymized) voiced out her suggestion of holding the meeting more frequently. The Chairperson thanked for her suggestion and invited views from the meeting. In the ensuing discussion, it was resolved to first trial-run the next three meetings with a 2-month's interval.

38. Having compared the diaries of Members present, the following dates were confirmed to be fixed for the next three Board meetings, all starting at 7:00pm:-

- (a) 18 March 2019 (Monday)
- (b) 27 May 2019 (Monday)
- (c) 15 July 2019 (Monday)

39. The meeting concluded at 10:23pm.

Chairperson