

To: Social Workers Registration Board
(fax: 2591-1411 / email: info@swrb.org.hk)

APPLICATION FORM

Qualification Recognition Assessment on Social Work Qualifications

1. Name and address of the Institution:

Contact details of the person in-charge:

Name: _____

Post title: _____

Phone number: _____

Email: _____

2. Title of the social work qualification:

3. Mode:

- Full time; year of study: _____
- Part time; year of study: _____
- Others, please specify _____; year of study: _____

4. Conflict check (*An Assessment Team will be appointed to conduct the review exercise, supported by a Professional Consultant. Please check if you have identified any conflict with any one of the panelists on list of the Assessment Panel. You may advise further name(s) once new conflicts are arising. Once the Assessment Team is appointed, only opposition with good reasons will be considered.*)

We understand that the Board will inform us of the updated name list of the Assessment Panel in due course, and by then we will conduct this conflict check.

5. Proposed dates for conducting the on-campus visit (*they should be a consecutive 2-3 days period and should NOT be within the 6-month period as from the date of this application*) :

- 6. We confirm that 7 sets of copy of the documents as required by the “Principles, Criteria and Standards for Recognizing Qualifications in Social Work” will be ready for perusal by the Assessment Team and Professional Consultant at least 6 weeks prior to the proposed date for the exercise. It is our understanding that the Professional Consultant will be in liaison with us earlier than that on the preparation of such. We also confirm that a set of e-copy will also be produced and submitted to the Board for record.

- 7. We also confirm to bear the full cost incurred in the qualification review. We undertake to pay as per schedule to be advised by the Board. Should there be any appeals, we would abide by the costs provisions in the “Rules for the appeal mechanism under the Principles, Criteria and Standards for Recognizing Qualifications in Social Work” relevant at the time.

Authorised Signature

Date