

**SOCIAL WORKERS REGISTRATION BOARD**  
**General etiquette for attending disciplinary hearing**

1. Seating is limited and available on a first-come, first-seated basis.
2. Keep quiet and good order during the course of disciplinary hearing.
3. Do not eat or drink inside the hearing room.
4. Visitors should ensure their mobile phones, communication devices, or computer devices are turned off or in “silent” mode before entering the hearing room.
5. Video or audio recording and photography are not allowed inside the hearing room at any time.
6. The Disciplinary Committee reserves the right to refuse any person to stay in the hearing room.
7. Visitors should respect all parties at the disciplinary hearing.
8. The interpretation by the Disciplinary Committee of this etiquette is final.

**社會工作者註冊局**  
**列席紀律聆訊的一般守則**

1. 座位有限，先到先得。
2. 在紀律聆訊進行中，須保持安靜及良好秩序。
3. 聆訊房間內不准飲食。
4. 在進入聆訊房間前，列席人士須確保手提電話、通訊設備或電腦裝置已關掉或已調較至無聲狀態。
5. 在任何時間，聆訊房間內不得攝錄、錄音或攝影。
6. 紀律委員會有權拒絕任何人士在聆訊房間逗留。
7. 列席人士須尊重所有參與紀律聆訊的任何一方。
8. 紀律委員會對此守則有最終解釋權。

3 April 2018