

Notification of Changes in Personal Particulars

In accordance with the Section 16(3) of the Social Workers Registration Ordinance, all the registered social workers should within 3 months notify the Registrar of any change in particulars. Therefore, kindly please inform the Board of any changes using the form below. Please put in the **CHANGES** in **ENGLISH** and in **BLOCK LETTER**.

To: The Registrar

Social Workers Registration Board
11/F, Heng Shan Centre,
145 Queen's Road East,
Wanchai, Hong Kong

Tel: 2591 1955

Fax: 2591 1411

A. Personal Particulars

Home Tel No. : _____ Office Tel No.: _____

Mobile Phone: _____ Pager No. : _____ Fax No. : _____

Address to be appeared on the Register: _____

(this address would be used as the correspondence address)

B. Employment

Current Employer: _____

Current Rank: _____ Start Date(with Current Employer at Current Rank): _____

C. Academic Qualification (Please provide supporting document)

Qualification : _____ Year of Award : _____

Name of Institution: _____ Country: _____

Name: _____

Registration No.: _____

Signature: _____

Date: _____

Personal Data Collection Statement

- (a) The information provided will be used for the registration of social workers and for related matters carried out by the Social Workers Registration Board under the Social Workers Registration Ordinance.

- (b) The information provided will be made available to persons working in the Social Workers Registration Board and/or agents whose services are enlisted by the Registration Board on a need-to-know basis and where such disclosure is authorized by law.

- (c) You have a right to request access to or correction of the personal data provided in his form in accordance with the provisions of the Personal Data (Privacy) Ordinance. Such requests may be made in writing to the Registrar, Social Workers Registration Board.

- (d) You are advised to keep a copy of this completed form for reference.